TrekkersPROGRAM AGREEMENT

**Student Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PROGRAM PARTICIPATION *(check one box)*

* I am interested in participating in the Trekkers 2021/2022 Program Year. *(Please read the full packet, sign below, fill out the back of this page, and return this to us).*
* I am *not* interested in participating in this year’s program, but please hold my spot for next year’s program. *(Please read the full packet, sign below, fill out the back of this page, and return this to us).*
* I am no longer interested in participating in Trekkers. You have my permission to fill my spot with someone on the waiting list. I realize this will mean I will not be invited to attend future Trekkers activities. *(You do not need to fill anything else out, please just return this to us).*

PROGRAM DUES *(check one box)*

* I will be paying the full amount of **$605,** due by October 31st
* I will be signing up for **11 monthly payments of $55** on the Trekkers website or fill out payment form (attached)

ADDITIONAL FUNDRAISERS *(check one box)*

* I am interested in learning more about the two additional student fundraisers that will be offered later in the year (with participation, this would either decrease monthly payments or provide credit for next year’s program dues)
* I am NOT interested in learning more about the two additional student fundraisers and agree to pay the full amount as selected above.

**AGREEMENT**

**By signing below:**

* I/we have read the Trekkers’ Program Agreement and the attached Student Fundraising Policy and agree to fulfill our end of the agreement.
* I/We allow Trekkers to use photographs, videos or images of me/my child for appropriate promotional materials.

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_ /\_\_\_\_ /\_\_\_\_**

 **Parent/Guardian**

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_ /\_\_\_\_ /\_\_\_\_**

 **Student**

Please return this form to Trekkers **before your team’s first planning meeting** . You can drop it off at our office, scan & email to a Program Manager, or mail it to us at: Trekkers – 325 Old County Road – Rockland, ME 04841

(OVER)

Student Information

Student Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Student Goes By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Trekkers Team Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Program Manager:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current School:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DOB:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gender Identity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Student Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Cell #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***What’s the best way of contacting this student?*** Email Phone Social Media

**Household Information**

**PRIMARY HOUSEHOLD**

Home #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian #1:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parent/Guardian #2:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Employer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address (Include City, State, and Zip):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**HOUSEHOLD #2 (*If applicable)***

Home #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian #1:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parent/Guardian #2:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Employer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address (Include City, State, and Zip):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Would you like mailings sent to both addresses or just the primary household?***

* + - * Both
* Primary Household Only

***How can Trekkers best support your student & family this year?*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Internal Office Use: Raisers Edge Data Entry Quickbooks Date: \_\_\_\_/\_\_\_\_/\_\_\_\_*

TrekkersPROGRAM AGREEMENT

- PLEASE KEEP FOR YOUR REFERENCE -

This agreement outlines the responsibilities of all parties. Due to Trekkers’ consensus decision-making process, the requirements outlined in broad strokes below will be different for each team.

**Trekkers agrees to offer students:**

* **Fun, engaging and safe monthly meetings and activities** for students and mentors during their yearly core programming;
* **Student support services** throughout the year that may include **one-on-one mentoring, tutoring services, and other academic support when requested;**
* **A commitment to advocacy** within the school and larger community and an intention to connect students to as many caring people as we can throughout their six-year experience;
* **The chance to travel, experience new cultures, gain new perspectives, and learn about themselves** during our educational expeditions that take place throughout their six-year experience;
* **Three fundraising opportunities** each year to help families reduce their out-of-pocket portion of the annual student dues;
* **Scholarship assistance** when families face a financial burden and are unable to meet the remaining student dues after all the fundraising events are completed.

**Students agree to the following:**

* + **Educational Components** − I understand that I will have a voice in making decisions about the educational components that make up this year’s expedition. I understand that the itinerary for the expedition will be created after these decisions have been made by me and my peers.
	+ **Attendance** − I understand that I will have a voice in setting up an attendance policy that sets limitations on how many planning meetings can be missed and, if I don’t meet this attendance policy, I will not be eligible to go on this year’s expedition.
	+ **Behavior** − I understand that I will have a voice in setting up a behavior policy that will set limits for school detentions and suspensions. If I don’t meet the requirements of this behavior policy, I will not be eligible to go on this year’s expedition.
	+ **Academic Requirement** − I understand that I will have a voice in setting up an academic requirement that will set limits on how many failing grades I can have. If I don’t meet this academic requirement, I will not be eligible to go on this year’s expedition.

**Families agree to the following:**

* + **Fulfill the financial obligations of the annual program dues.**
	+ Support student in **meeting the above requirements** by **staying in communication with their program manager** and by **supporting them in attending meetings, fundraisers and events to the best of ability.**
	+ Attend **program kick-off meeting** in the fall and **Parent and Student Meeting** prior to the expedition.
	+ Communicating any changes in **medical information** and **contact information** throughout the year.

**(OVER)**

**Student Fundraising Policy**

* **2021-22 Program Dues are $605, billed monthly from October 2021 through August 2022 at $55 per month.** However, if a student fully participates in the Trekkers Auction, they will receive a credit against their dues.
	+ If you are paying in full, payment is due on October 31st for the 8-12th grade programs $605
	+ If you are making monthly payments, billing will need to be set up no later than October 31st ($55)
	+ Fundraising credit will be applied directly to balances due.
* **Communication About Program Dues**
	+ All invoices will be sent out by Trekkers Financial Assistant, Jamie Camber – jamie@trekkers.org
	+ If you have any questions about program dues, scholarship application, or payment plans, please contact Program Director, Brandon Caron – brandon@trekkers.org or Jamie
* **Annual Fundraisers**
	+ Families who have chosen to participate as selected on the program agreement, will be kept informed about the three annual fundraising events and criteria for participation.
	+ Only families who participate and meet the criteria will receive credit toward program dues.
	+ An **administrative or registration fee** will be built into each fundraiser to help cover Trekkers’ cost for each event.
	+ If a student receives credit for a fundraiser, then chooses to opt-out from the program year, the credit stays with that student. If they choose to withdraw from the program, any credit remaining would go to the overall student scholarship fund.

# Scholarship: Although every effort is made to keep program dues as low as possible, we realize some programs will pose a financial burden to some families. If, after fundraising, financial need still exists, we have scholarship assistance to assure that all students can participate. Applications are available from the Program Manager and are due two weeks prior to the payment deadline.

**Refunds/Credits:** Trekkers is a year-round mentoring program that offers much more than one annual expedition. With this in mind, program fees will be based on the number of months of participation. If your student chooses to participate at the beginning of the program year and later decides not to, any prior monthly payments made are **non-refundable**, and any unpaid invoices are due.

\*If your family paid program dues upfront, a refund may be in order depending on when this decision to no longer participate was communicated to Trekkers staff. Credit may also be applied to the following year’s program dues.

*credit will = annual program dues – (# of months participated x monthly payment amount) – expenses already* *incurred (ticket reservations, admission fees, etc.)*

\*If you are making monthly payments online, Trekkers will cancel any remaining payments for the year based on the date on which we are notified

\*If a student withdraws from a core program due to a family emergency, requests for refunds must be made in writing and sent to the Executive Director via the Program Manager as soon as a family becomes aware of the emergency situation. Emergency situations may include, but are not limited to, serious illness, death or financial crisis.

\*If a student withdraws from a peripheral program (From the ‘Hood to the Woods, Student Leadership Program, etc.) those dues may be refunded unless expenses were incurred in advance of the program (in the case where tickets had been reserved or admission fees paid for the student, etc.). If expenses were incurred in these instances, those costs would be deducted from the dues already paid and the balance would be applied to the student’s credit in their current or future core program.