

TREKKERS PROGRAM AGREEMENT

Student Information

Student Name: _____ Student Goes By: _____

Trekkers Team Name: _____ Program Manager: _____

Current School: _____ DOB: _____

Gender: _____ Student Email: _____

Student Cell #: _____ **What's the best way of contacting this student?** Email Phone Facebook

Program Participation: OPT IN or OPT OUT (*check one box*)

- I am interested in participating in the Trekkers 2019/20 Program Year. (*Please read the full packet, fill out and sign the back of this page, and **return this to us**.*)
- I am *not* interested in participating in this year's program, but please hold my spot for next year's program. (*Please read the full packet, fill out and sign the back of this page, and **return this to us**.*)
- I am no longer interested in participating in Trekkers. You have my permission to fill my spot with someone on the waiting list. I realize this will mean I will not be invited to attend future Trekkers activities. (*You do not need to fill anything else out, **please just return this to us**.*)

Fundraising: OPT IN or OPT OUT (*check one box*)

- I am planning to OPT- IN to participate in the Trekkers Auction on **October 26th** (if you have not already signed up, please email jamie@trekkers.org before **September 9th**).
- I am planning to OPT-OUT of the Trekkers Auction this year, but I am interested in learning more about the remaining two fundraisers that you will offer later in the year.
- I am planning to OPT-OUT of all fundraising for this year and plan on paying the first half of our program dues by November 15th and the remaining program dues one month prior to my child's core expedition. I realize that by "opting out" of all fundraising that this means that I will pay the full program dues (\$800) for the year.

Trekkers Partnership with Schools

Trekkers has worked as a liaison between the schools and the families of Trekkers students throughout its 25-year existence as an organization. It is our goal to communicate with and receive communication from the schools as a way to provide extra support for your son or daughter during possibly difficult academic and/or behavioral times. This way Trekkers can meet with the schools, students and families to help rectify the situation in a timely manner. With this in mind, please sign the back of this form to grant Trekkers permission to check in with your child's educators and counselors including the teachers, principals and the guidance department staff of RSU #13, MSAD #40, Camden Hills Regional High School/Five TownCSD, Maine School of Science and Mathematics, St. George Municipal School Unit, Mid Coast School of Technology, Watershed Community School, Lincoln Academy, and/or Ashwood Waldorf School on behalf of your son or daughter if and when academic, behavioral, and/or emotional needs arise.

(OVER)

Household Information

PRIMARY HOUSEHOLD

Home #: _____

Parent/Guardian #1: _____

Parent/Guardian #2: _____

Cell #: _____

Cell #: _____

Email: _____

Email: _____

Employer: _____

Employer: _____

Mailing Address (Include City, State, and Zip): _____

HOUSEHOLD #2 (If applicable)

Home #: _____

Parent/Guardian #1: _____

Parent/Guardian #2: _____

Cell #: _____

Cell #: _____

Email: _____

Email: _____

Employer: _____

Employer: _____

Mailing Address (Include City, State, and Zip): _____

Would you like mailings sent to both addresses or just the primary household?

Both

Primary Household Only

Additional Information: _____

AGREEMENT

By signing below:

- I/we have read the Trekkers' Program Agreement and the attached Student Fundraising Policy and agree to fulfill our end of the agreement.
- I/we also have read the Trekkers Partnership with Schools and grant Trekkers permission to communicate as stated above.
- I/We allow Trekkers to use photographs, videos or images of me/my child for appropriate promotional materials.

Signed: _____ Date: _____

Parent/Guardian

Signed: _____ Date: _____

Student

Please return this form to the Trekkers office by **September 9th**. You can drop it off at our office or mail it to us at:
Trekkers – 325 Old County Road – Rockland, ME 04841

Internal Office Use: Etapestry Data Entry Quickbooks Date:

TREKKERS PROGRAM AGREEMENT

- PLEASE KEEP FOR YOUR REFERENCE -

This agreement outlines the responsibilities of all parties. Due to Trekkers' consensus decision-making process, the requirements outlined in broad strokes below will be different for each team.

Trekkers agrees to offer students:

- **Fun, engaging and safe monthly meetings and activities** for students and mentors during their yearly core programming;
- **Student support services** throughout the year that may include **one-on-one mentoring, tutoring services, and other academic support when requested;**
- **A commitment to advocacy** within the school and larger community and an intention to connect students to as many caring people as we can throughout their six-year experience;
- **The chance to travel in and out of the state, experience new cultures, gain new perspectives, and learn about themselves** during our educational expeditions that take place throughout their six-year experience;
- **Three fundraising opportunities** each year to help families reduce their out-of-pocket portion of the annual student dues;
- **Scholarship assistance** when families face a financial burden and are unable to meet the remaining student dues after all the fundraising events are completed.

Students agree to the following:

- **Educational Components** – I understand that I will have a voice in making decisions about the educational components that make up this year's expedition. I understand that the itinerary for the expedition will be created after these decisions have been made by me and my peers.
- **Attendance** – I understand that I will have a voice in setting up an attendance policy that sets limitations on how many planning meetings can be missed and, if I don't meet this attendance policy, I will not be eligible to go on this year's expedition.
- **Behavior** – I understand that I will have a voice in setting up a behavior policy that will set limits for school detentions and suspensions. If I don't meet the requirements of this behavior policy, I will not be eligible to go on this year's expedition.
- **Academic Requirement** – I understand that I will have a voice in setting up an academic requirement that will set limits on how many failing grades I can have. If I don't meet this academic requirement, I will not be eligible to go on this year's expedition.

Families agree to the following:

- **Fulfill the financial obligations of the annual program dues.**
- Support student in **meeting the above requirements** by **staying in communication with their program manager** and by **supporting them in attending meetings, fundraisers and events to the best of ability.**
- Attend **program kick-off meeting** in the fall and **Parent and Student Meeting** prior to the expedition.
- Communicating any changes in **medical information** and **contact information** throughout the year.

(OVER)

Student Fundraising Policy

- **2019-20 Program Dues are \$775. This represents approximately 1/5 of the actual cost of the program.**
 - \$387.50 program dues will be due on November 15th for the 8th-12th grade programs.
 - \$387.50 will be due one month prior to the expedition.
 - Fundraising credit will be applied directly to balances due.

- **Communication About Program Dues**
 - All invoices will be sent out by Trekkers Financial Assistant, Jamie Camber – jamie@trekkers.org
 - If you have any questions about program dues, scholarship application, or payment plans, please contact Program Director, Brandon Caron – brandon@trekkers.org or Jamie

- **Annual Fundraisers**
 - Families who “opt-in” will be kept informed about the three annual fundraising events and criteria for participation.
 - Only families who participate and meet the criteria will receive credit toward program dues.
 - An **administrative or registration fee** will be built into each fundraiser to help cover Trekkers’ cost for each event.
 - If a student receives credit for a fundraiser, then chooses to opt-out from the program year, the credit stays with that student. If they choose to withdraw from the program, any credit remaining would go to the overall student scholarship fund.

Scholarship: Although every effort is made to keep program dues as low as possible, we realize some programs will pose a financial burden to some families. If, after fundraising, financial need still exists, we have scholarship assistance to assure that all students can participate. Applications are available from the Program Manager and are due **two weeks prior to the payment deadline.**

Refunds/Credits: Trekkers is a year-round mentoring program that offers much more than one annual expedition. With this in mind, the first program dues payment is **non-refundable**. The second program dues payment is also typically **non-refundable***. If a student does not participate in the core expedition, a credit may be applied to their next program year.

Credit will = Second dues payment - \$100 administrative fee – expenses already incurred (ticket reservations, admission fees paid, etc.)

*If a student withdraws from a core program due to a family emergency, requests for refunds must be made in writing and sent to the Executive Director via the Program Manager as soon as a family becomes aware of the emergency situation. Emergency situations may include, but are not limited to, serious illness, death or financial crisis.

If a student withdraws from a special program (From the ‘Hood to the Woods, etc.) or the Leadership Program weekends, in general, those dues may be refunded unless expenses were incurred in advance of the program (again, in the case where tickets had been reserved or admission fees paid for the student). If expenses were incurred in these instances, those costs would be deducted from the dues already paid and the balance would be applied to the student’s credit in their current or future core program.